



Confined Space Entry Program

October 2016

San Bernardino Valley College
701 South Mount Vernon Avenue
San Bernardino, California 92410

&

Crafton Hills College
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Policy Statement

It is the policy of the San Bernardino Community College District (SBCCD) that all employees shall be educated on how to identify and protect and protect themselves from hazards associated with the confined spaces that they are required to work in.

Purpose

This program is designed to comply with the California Code of Regulations, Title 8, Article 108 for confined space entry and to protect San Bernardino Community College District (SBCCD) employees. All SBCCD employees are prohibited from entering into known permit-required confined spaces (PRCS). Any contractor working within a confined space on the SBCCD campus is required to comply with all requirements found in T8CCR5157.

Scope and Application

This written Confined Space Policy applies to all employees with potential exposure to confined spaces. This program covers any confined space on the San Bernardino Community College District's property and employee exposure to dangerous air contamination and/or exposure to oxygen deficiency.

SBCCD utilizes the OSHA term "confined space" to describe Non-Permit Required Confined Spaces (NPRCS) spaces with configurations which may hinder the activities of the employee who must enter, work in, and exit them. SBCCD utilizes the OSHA term "Permit-Required Confined Space" (PRCS) to describe spaces in which employees who work may face increased risk of exposure to hazards such as hazardous atmospheres, engulfment hazards, becoming trapped or asphyxiated, moving parts of machinery, or electrical hazards. A list of known confined spaces at SBVC and CHC can be found in Appendices A and B of this document.

Responsibilities

The Director of Maintenance and Operations is the designated Program Coordinator for the SBCCD Confined Space Entry Program. The Program Coordinator is responsible for the enforcement of this program and shall update the Confined Space Entry Program and confined space inventory on an annual basis. It is the responsibility of the Program Coordinator to ensure that any confined spaces on the SBCCD campus are clearly labeled as such and that no SBCCD employee enters such an area unknowingly.

Entry into any posted confined space shall be by qualified contractors and/or consultants that are properly trained and equipped with the appropriate personal protective equipment. Oversight of any confined space entry shall be by third-party monitors working on the behalf of SBCCD. Any contractor or consultant entering a SBCCD is required to comply fully with T8CCR5157, which can be found in Appendix C of this document.

Program Administrator

The College President is the program administrator, the Vice President of Administration is the designee, and both have the authority and responsibility for implementing and maintaining this Confined Space Entry Program (CSEP) for their respective campuses.

Assigned campus designees are as follows:

Vice President of Administrative Services/SBVC, Site Safety Officer
San Bernardino Valley College
Tel: (909) 384-8958
&
Vice President of Administrative Services/CHC, Site Safety Officer
Crafton Hills College
Tel: (909) 389-3210

The Program Administrators and designees may be assisted in their duties by the SBCCD Safety & Risk Management. SBCCD Safety & Risk Management can be reached at (909) 382-4040 during regular business hours.

The Program Administrator is responsible for administering the confined space entry program. Duties of the program administrator include:

- Develop and administer a policy that is specific to the facility, conduct periodic reviews, and make necessary revisions to the Confined Space Policy.
- Assist with identification of permit spaces and identify space hazards at all SBCCD facilities to determine PRCS, and non-permit required confined spaces per 29CFR1910.146, Occupational Safety and Health Standards, of the Occupational Safety and Health Administration (OSHA).
- Ensure projects, maintenance, and repairs in permit spaces utilize only authorized entrants, and that permit spaces are identified. Project documents shall include the coordination of contractors with appropriate staff, and provisions for contractor submittal of permit entry plans.
- Uphold SBCCD policy stating that no SBCCD employees will enter PRCSs. All such activities will be completed ONLY by properly trained contractors.
- Monitor the Confined Space Control policy to ensure adherence to all requirements by all employees. Revise the program as necessary to provide adequate protection.

Supervisor or Project Managers

- Identify the number, type and location of any confined spaces located within the work area(s) at all job locations for which they are responsible for oversight. This information will be reported to SBCCD Safety & Risk Management.
- Uphold SBCCD policy stating that no SBCCD employees will enter PRCSs. All such activities will be completed ONLY by properly trained contractors.
- Be knowledgeable of the hazards associated with the permit spaces.
- Ensure that all employees under their supervision, including new hires, have received appropriate training.

Employees

- Follow all components of this written Confined Space Policy.
- Ensure that all confined space hazards in their work environment are addressed.
- Inform a supervisor or the H&S Manager of any confined space hazards that they feel are not adequately addressed in the workplace, and of any other concerns regarding the policy.
- Record observations during contractor PRCS entry activities occurring in their work area(s).
- This includes knowing the hazards faced during entry in the PRCS within their area, as well as being familiar with the appropriate procedures required to safely conduct the work.
- Document when contractors post entry permits, and note if posted permits are accurately completed and authorized.
- Actively participate in the training process.

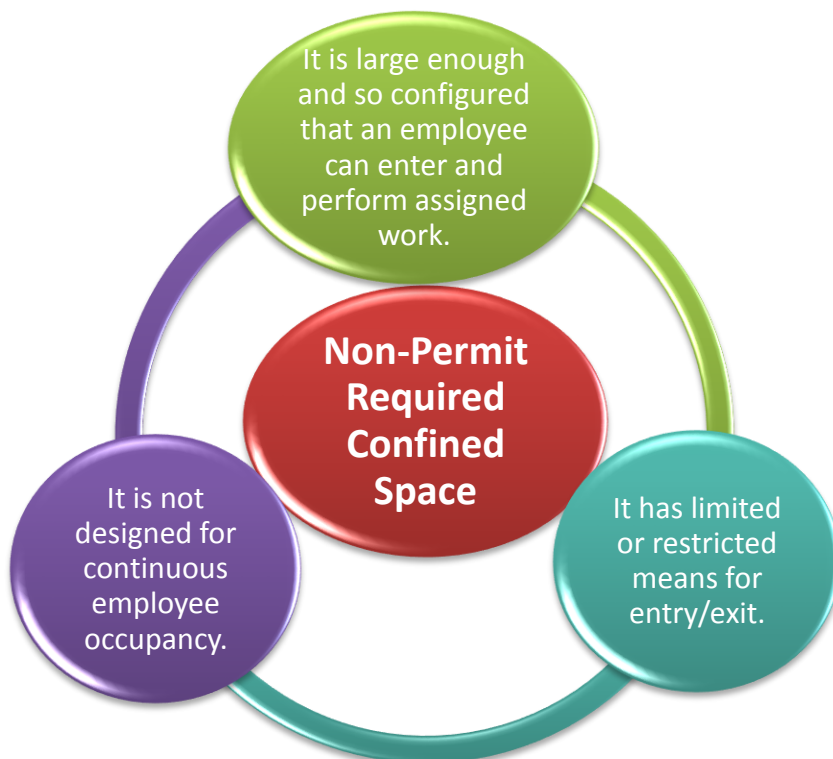
Examples of confined spaces include, but are not limited to:

- Storage tanks and boilers.
- Pits, trenches, sewers, utility vaults and tunnels.
- Ventilation/exhaust ductwork and air-handlers.

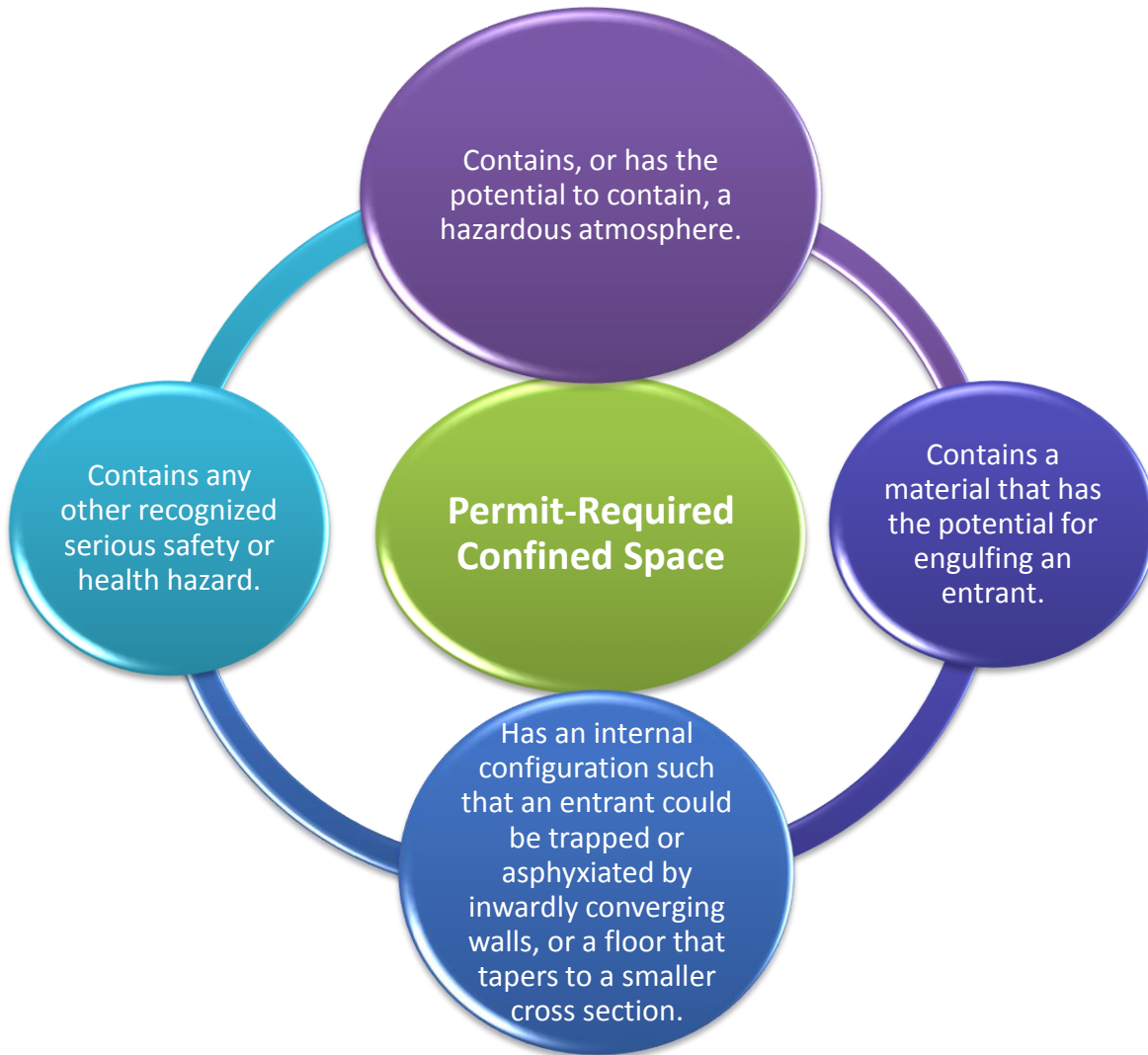
Program Elements

IDENTIFICATION OF SPACES

The CSEP Administrator will ensure that all spaces at the SBCCD are evaluated to determine if they meet the criteria for classification as an NPRCS or PRCS. Copies of Confined Space Assessment Checklists will be maintained on file. An NPRCS is defined as a confined space with all of the following characteristics:



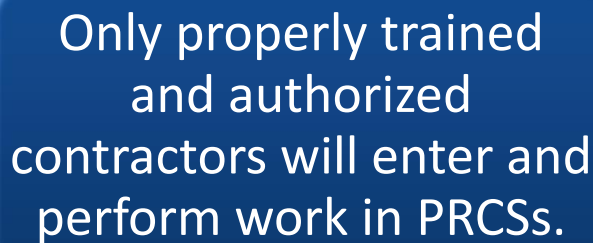
SBCCD personnel will be familiar with the characteristics of a PRCS and the requirement for proper identification of such spaces. All confined space locations having the characteristics of a PRCS are to be identified by a danger sign. A PRCS is defined as a confined space with one or more of the following characteristics:



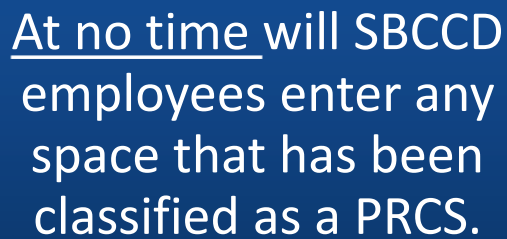

Each sign will bear the following (or similar wording) in red and black on a white background:

DANGER
CONFINED SPACE
ENTER BY PERMIT ONLY


Entry Procedures



Only properly trained
and authorized
contractors will enter and
perform work in PRCs.



At no time will SBCCD
employees enter any
space that has been
classified as a PRCs.



SBCCD personnel may be working in locations where PRCs entry procedure(s), performed by trained and authorized contractors, take place. SBCCD personnel are trained to be familiar with the general hazards and protocol associated with such procedures, and will report any deficiencies observed to their supervisor immediately.

PRCs entry procedures will be submitted by the contractor performing the confined space entry. A copy of the entry permit will be posted for the duration of the entry. In the event that unexpected situations arise that prevent contractor entrants from self-rescue- under no circumstances will rescue entry be made or attempted by SBCCD employees or supervisors in attendance.

Training Program

All affected personnel must be trained on this work instruction. New personnel will be trained immediately, and refresher training will be given as required. The overall intent of this training is to give employees the understanding, knowledge, and skills necessary for the safe performance of their assigned duties in relation to the confined spaces of concern. Awareness training will be presented to employees who have the potential to be exposed to confined spaces. The employees are informed not to enter a confined space without authorization.

Program Evaluation

The SBCCD Confined Space Entry Program will be reviewed and revised as necessary whenever: changes at SBCCD sites render any section of this program obsolete; incidences related to work in/around confined spaces result in an injury or near miss, and on an annual basis by the Program Administrator.

Documentation and Recordkeeping

A written copy of this program and the related OSHA standard are kept in the Program Administrator's office and is available to all employees who wish to review it.

Appendix A-1: SBVC Site Specific Information

College President

- (909) 384-8298

VP Administrative Services

- (909) 384-8958

Administrative Services

- (909) 382-8965

SBCCD Safety & Risk Management

- (909) 382-4040

Web Links

- <https://sbccd.org/safetyrisk>

SBVC Known Confined Spaces Inventory

(Last Updated December 2009)

1. Air handlers, throughout the campus

2. Any subterranean utility vault located throughout the campus

Appendix B: CHC Site Specific Information

College President	<ul style="list-style-type: none"> • (909) 389-3202
VP Administrative Services	<ul style="list-style-type: none"> • (909) 389-3210
Administrative Services	<ul style="list-style-type: none"> • (909) 389-3211
SBCCD Safety & Risk Management	<ul style="list-style-type: none"> • (909) 382-4070
Web Links	<ul style="list-style-type: none"> • https://sbccd.org/safetyrisk

CHC Known Confined Spaces Inventory

(Last Update)

- 1. Subterranean utility manholes located throughout the campus**
- 2. Elevator Pit Access in CNTL 2, building**
- 3. PAC, HVAC Duct**
- 4. Rood top air handlers throughout the campus**
- 5. Pool pump pit & surge pit**

Appendix C: Information for Employees

T8CCR5157 <https://www.dir.ca.gov/Title8/5157.html>



This information is provided free of charge by the Department of Industrial Relations from its web site at www.dir.ca.gov. These regulations are for the convenience of the user and no representation or warranty is made that the information is current or accurate. See full disclaimer at http://www.dir.ca.gov/od_pub/disclaimer.html.

Subchapter 7. General Industry Safety Orders

Group 16. Control of Hazardous Substances

Article 108. Confined Spaces

[New query](#)

§5157. Permit-Required Confined Spaces.

- [Confined Space: Is it Safe to Enter?](#)

(a) Scope and application

This section contains requirements for practices and procedures to protect employees from the hazards of entry into permit-required confined spaces. This section applies to employers, as specified in section 5156(b) (1).

(b) Definitions

- **Acceptable entry conditions** means the conditions that must exist in a permit space to allow entry and to ensure that employees involved with a permit- required confined space entry can safely enter into and work within the space.
- **Attendant** means an individual stationed outside one or more permit spaces who monitors the authorized entrants and who performs all attendant's duties assigned in the employer's permit space program.
- **Authorized entrant** means an employee who is authorized by the employer to enter a permit space.

- **Blanking or blinding** means the absolute closure of a pipe, line, or duct by the fastening of a solid plate (such as a spectacle blind or a skillet blind) that completely covers the bore and that is capable of withstanding the maximum pressure of the pipe, line, or duct with no leakage beyond the plate.
- **Confined space** means a space that:
 - Is large enough and so configured that an employee can bodily enter and perform assigned work;
 - Has limited or restricted means for entry or exit (for example, tanks, vessels, silos, storage bins, hoppers, vaults, and pits are spaces that may have limited means of entry.); and
 - Is not designed for continuous employee occupancy.
- **Double block and bleed** means the closure of a line, duct, or pipe by closing and locking or tagging two in-line valves and by opening and locking or tagging a drain or vent valve in the line between the two closed valves.
- **Emergency** means any occurrence (including any failure of hazard control or monitoring equipment) or event internal or external to the permit space that could endanger entrants.
- **Engulfment** means the surrounding and effective capture of a person by a liquid or finely divided (flow able) solid substance that can be aspirated to cause death by filling or plugging the respiratory system or that can exert enough force on the body to cause death by strangulation, constriction, or crushing.
- **Entry** means the action by which a person passes through an opening into a permit-required confined space. Entry includes ensuing work activities in that space and is considered to have occurred as soon as any part of the entrant's body breaks the plane of an opening into the space.
- **Entry permit (permit)** means the written or printed document that is provided by the employer to allow and control entry into a permit space and that contains the information specified in subsection (f).
- **Entry supervisor** means the person (such as the employer, foreman, or crew chief) responsible for determining if acceptable entry conditions are present at a permit space where entry is planned, for authorizing entry and overseeing entry operations, and for terminating entry as required by this section.

Note: An entry supervisor also may serve as an attendant or as an authorized entrant, as long as that person is trained and equipped as required by this section for each role he or she fills. Also, the duties of entry supervisor may be passed from one individual to another during the course of an entry operation.

- **Hazardous atmosphere** means an atmosphere that may expose employees to the risk of death, incapacitation, impairment of ability to self-rescue (that is, escape unaided from a permit space), injury, or acute illness from one or more of the following causes:
 - (1) Flammable gas, vapor, or mist in excess of 10 percent of its lower flammable limit (LFL);
 - (2) Airborne combustible dust at a concentration that meets or exceeds its LFL; Note: This concentration may be approximated as a condition in which the dust obscures vision at a distance of 5 feet (1.52 M) or less.
 - (3) Atmospheric oxygen concentration below 19.5 percent or above 23.5 percent;
 - (4) Atmospheric concentration of any substance for which a dose is published in Group 14 for Radiation and Radioactivity or a permissible exposure limit is published in section 5155 for Airborne contaminants and which could result in employee exposure in excess of its dose or permissible exposure limit;
 - (5) Any other atmospheric condition that is immediately dangerous to life or health.
- (4) Note: An atmospheric concentration of any substance that is not capable of causing death, incapacitation,

impairment of ability to self-rescue, injury, or acute illness due to its health effects is not covered by this provision.

(5) Note: For air contaminants for which a dose is not published in Group 14 for Radiation and Radioactivity or a permissible exposure limit is not published in section 5155 for Airborne contaminants, other sources of information such as: Material Safety Data Sheets that comply with section 5194, published information, and internal documents can provide guidance in establishing acceptable atmospheric conditions.

- **Hot work permit** means the employer's written authorization to perform operations (for example, riveting, welding, cutting, burning, and heating) capable of providing a source of ignition.
- **Immediately dangerous to life or health (IDLH)** means any condition that poses an immediate or delayed threat to life or that would cause irreversible adverse health effects or that would interfere with an individual's ability to escape unaided from a permit space.

Note: Some materials -- hydrogen fluoride gas and cadmium vapor, for example - may produce immediate transient effects that, even if severe, may pass without medical attention, but are followed by sudden, possibly fatal collapse 12-72 hours after exposure. The victim "feels normal" from recovery from transient effects until collapse. Such materials in hazardous quantities are considered to be "immediately" dangerous to life or health.

- **Inerting** means the displacement of the atmosphere in a permit space by a noncombustible gas (such as nitrogen) to such an extent that the resulting atmosphere is noncombustible.

Note: This procedure produces an IDLH oxygen-deficient atmosphere. Isolation means the process by which a permit space is removed from service and completely protected against the release of energy and material into the space by such means as: Blanking or blinding; misaligning or removing sections of lines, pipes, or ducts; a double block and bleed system; lockout or tag out of all sources of energy; or blocking or disconnecting all mechanical linkages.

- **Line breaking** means the intentional opening of a pipe, line, or duct that is or has been carrying flammable, corrosive, or toxic material, an inert gas, or any fluid at a volume, pressure or temperature capable of causing injury.
- **Non-permit confined space** means a confined space that does not contain or, with respect to atmospheric hazards, have the potential to contain any hazard capable of causing death or serious physical harm.
- **Oxygen deficient atmosphere:** an atmosphere containing less than 19.5 percent oxygen by volume
- **Oxygen enriched atmosphere** is an atmosphere containing more than 23.5 percent oxygen by volume
- **Permit-required confined space (permit space)** means a confined space that has one or more of the following characteristics:
 - (1) Contains or has a potential to contain a hazardous atmosphere;
 - (2) Contains a material that has the potential for engulfing an entrant;
 - (3) Has an internal configuration such that an entrant could be trapped or asphyxiated by inwardly converging walls or by a floor which slopes downward and tapers to a smaller cross-section; or
 - (4) Contains any other recognized serious safety or health hazard.

- **Permit-required confined space program (permit space program)** means the employer's overall program for controlling, and, where appropriate, for protecting employees from, permit space hazards and for regulating employee entry into permit spaces.
- **Permit system** means the employer's written procedure for preparing and issuing permits for entry and for returning the permit space to service following termination of entry.
- **Prohibited condition** means any condition in a permit space that is not allowed by the permit during the period when entry is authorized.
- **Rescue service** means the personnel designated to rescue employees from permit spaces.
- **Retrieval system** means the equipment (including a retrieval line, chest or full- body harness, wristlets, if appropriate, and a lifting device or anchor) used for non-entry rescue of persons from permit spaces.
- **Testing** means the process by which the hazards that may confront entrants of a permit space are identified and evaluated. Testing includes specifying the tests that are to be performed in the permit space. If electronic or thermal equipment is used to perform such tests, and the possibility exists of an explosive substance or a hazardous atmosphere due to flammable gases and vapors, then the testing equipment must be approved for use in such explosive or flammable conditions as required by section 2540.2.

Note: Testing enables employers both to devise and implement adequate control measures for the protection of authorized entrants and to determine if acceptable entry conditions are present immediately prior to, and during, entry.

(c) General requirements.

(1) The employer shall evaluate the workplace to determine if any spaces are permit-required confined spaces.

Note: Proper application of the decision flow chart in Appendix A would facilitate compliance with this requirement.

(2) If the workplace contains permit spaces, the employer shall inform exposed employees and other employees performing work in the area, by posting danger signs or by any other equally effective means, of the existence, location of and the danger posed by the permit spaces.

Note: A sign reading "DANGER -- PERMIT-REQUIRED CONFINED SPACE, DO NOT ENTER" or using other similar language would satisfy the requirement for a sign.

(3) If the employer decides that its employees and other employees performing work in the area will not enter permit spaces, the employer shall take effective measures to prevent all such employees from entering the permit spaces and shall comply with subsections (c)(1), (c)(2), (c)(6), and (c)(8).

(4) If the employer decides that its employees will enter permit spaces, the employer shall develop and implement a written permit space program that complies with this section. The written program shall be available for inspection by employees and their authorized representatives.

(5) An employer may use the alternate procedures specified in subsection (c) (5) (B) for entering a permit space under the conditions set forth in subsection (c) (5) (A).

(A) An employer whose employees enter a permit space need not comply with subsections (d) through (f) and (h) through (k), provided that:

1. The employer can demonstrate that the only hazard posed by the permit space is an actual or potential hazardous atmosphere;
2. The employer can demonstrate that continuous forced air ventilation alone is sufficient to maintain that permit space safe for entry;
3. The employer develops monitoring and inspection data that supports the demonstrations required by subsections (c)(5)(A)1. and 2;
4. If an initial entry of the permit space is necessary to obtain the data required by subsection (c)(5)(A)3., the entry is performed in compliance with subsections (d) through (k);
5. The determinations and supporting data required by subsections (c) (5) (A) 1, 2. and 3 are documented by the employer and are made available to each employee who enters the permit space under the terms of subsection (c) (5) or to that employee's authorized representative; and
6. Entry into the permit space under the terms of subsection (c) (5) (A) is performed in accordance with the requirements of subsection (c) (5) (B).

Note: See subsection (c) (7) for reclassification of a permit space after all hazards within the space have been eliminated.

(B) The following requirements apply to entry into permit spaces that meet the conditions set forth in subsection (c)(5)(A).

1. Any conditions making it unsafe to remove an entrance cover shall be eliminated before the cover is removed.
2. When entrance covers are removed, the opening shall be promptly guarded by a railing, temporary cover, or other temporary barrier that will prevent an accidental fall through the opening and that will protect each employee working in the space from foreign objects entering the space.
3. Before an employee enters the space, the internal atmosphere shall be tested, with a calibrated direct-reading instrument, for the following conditions in the order given:
 - a. Oxygen content,
 - b. Flammable gases and vapors, and
 - c. Potential toxic air contaminants.
4. There may be no hazardous atmosphere within the space whenever any employee is inside the space.
5. Continuous forced air ventilation shall be used, as follows:
 - a. An employee may not enter the space until the forced air ventilation has eliminated any hazardous atmosphere;
 - b. The forced air ventilation shall be so directed as to ventilate the immediate areas where an employee is or will be present within the space and shall continue until all employees have left the space;
 - c. The air supply for the forced air ventilation shall be from a clean source and may not increase the hazards in the space.
6. The atmosphere within the space shall be periodically tested as necessary to ensure that the continuous forced air ventilation is preventing the accumulation of a hazardous atmosphere.
7. If a hazardous atmosphere is detected during entry:
 - a. Each employee shall leave the space immediately;
 - b. The space shall be evaluated to determine how the hazardous atmosphere developed; and
 - c. Measures shall be implemented to protect employees from the hazardous atmosphere before any subsequent entry takes place.
8. The employer shall verify that the space is safe for entry and that the pre-entry measures required by subsection (c)(5)(B) have been taken, through a written certification that contains the date, the location of the space, and the signature of the person providing the certification. The certification shall be made before entry and shall be made available to each employee entering the space or to that employee's authorized representative.
9. Any employee who enters the space, or that employee's authorized representative, shall be provided an opportunity to observe the pre-entry testing required by subsections (c)(5)(B)3. and 6.

(6) When there are changes in the use or configuration of a non-permit confined space that might increase the hazards to entrants, the employer shall reevaluate that space and, if necessary, reclassify it as a permit-required confined space.

(7) A space classified by the employer as a permit-required confined space may be reclassified as a non-permit confined space under the following procedures:

(A) If the permit space poses no actual or potential atmospheric hazards and if all hazards within the space are eliminated without entry into the space, the permit space may be reclassified as a non-permit confined space for as long as the non-atmospheric hazards remain eliminated.

(B) If it is necessary to enter the permit space to eliminate hazards, such entry shall be performed under subsections (d) through (k). If testing and inspection during that entry demonstrate that the hazards within the permit space have been eliminated, the permit space may be reclassified as a non-permit confined space for as long as the hazards remain eliminated.

Note: Control of atmospheric hazards through forced air ventilation does not constitute elimination of the hazards. Subsection (c)(5) covers permit space entry where the employer can demonstrate that forced air ventilation alone will control all hazards in the space.

(C) The employer shall document the basis for determining that all hazards in a permit space have been eliminated through a certification that contains the date, the location of the space, and the signature of the person making the determination. The certification shall be made available to each employee entering the space or to that employee's authorized representative.

(D) If hazards arise within a permit space that has been declassified to a non-permit space under subsection (c)(7), each employee in the space shall exit the space. The employer shall then reevaluate the space and determine whether it must be reclassified as a permit space, in accordance with other applicable provisions of this section.

(8) When an employer (host employer) arranges to have employees of another employer (contractor) perform work that involves permit space entry or confined space entries covered by sections 5158 or 8355, the host employer shall:

(A) Inform the contractor that the workplace contains permit spaces and that permit space entry is allowed only through compliance with a permit space program meeting the requirements of this section, section 5158 or section 8355, depending on which section applies to the contractor;

(B) Apprise the contractor of the elements, including the hazards identified and the host employer's experience with the space, that make the space in question a permit space;

(C) Apprise the contractor of any precautions or procedures that the host employer has implemented for the protection of employees in or near permit spaces where contractor personnel will be working;

a. Coordinate entry operations with the contractor, when both host employer personnel and contractor personnel will be working in or near permit spaces, as required by subsection (d) (11); and

b. Debrief the contractor at the conclusion of the entry operations regarding the permit spaced program followed and regarding any hazards confronted or created in permit spaces during entry operations.

(9) In addition to complying with the permit space requirements that apply to all employers, each contractor who is retained to perform permit space entry operations shall:

(A) Obtain any available information regarding permit space hazards and entry operations from the host employer;

(B) Coordinate entry operations with the host employer, when both host employer personnel and contractor personnel will be working in or near permit spaces, as required by subsection (d) (11); and

- (C) Inform the host employer of the permit space program that the contractor will follow and of any hazards confronted or created in permit spaces, either through a debriefing or during the entry operation.

(d) Permit-required confined space program (permit space program). Under the permit required confined space program required by subsection (c)(4), the employer shall:

- (1) Implement the measures necessary to prevent unauthorized entry;
- (2) Identify and evaluate the hazards of permit spaces before employees enter them;
- (3) Develop and implement the means, procedures, and practices necessary for safe permit space entry operations, including, but not limited to, the following:
- (A) Specifying acceptable entry conditions;
 - (B) Isolating the permit space;
 - (C) Purging, inerting, flushing, or ventilating the permit space as necessary to eliminate or control atmospheric hazards;
 - (D) Providing pedestrian, vehicle, or other barriers as necessary to protect entrants from external hazards; and
 - (E) Verifying that conditions in the permit space are acceptable for entry throughout the duration of an authorized entry.
- (4) Provide the following equipment (specified in subsections (A) through (I), below) at no cost to employees, maintain that equipment properly, and ensure that employees use that equipment properly:
- (A) Testing and monitoring equipment needed to comply with subsection (d)(5);
 - (B) Ventilating equipment needed to obtain acceptable entry conditions;
 - (C) Communications equipment necessary for compliance with subsections (h)(3) and (i)(5);
 - (D) Personal protective equipment insofar as feasible engineering and work practice controls do not adequately protect employees;
 - (E) Lighting equipment needed to enable employees to see well enough to work safely and to exit the space quickly in an emergency;
 - (F) Barriers and shields as required by subsection (d)(3)(D);
 - (G) Equipment, such as ladders, needed for safe ingress and egress by authorized entrants;
 - (H) Rescue and emergency equipment needed to comply with subsection (d)(9), except to the extent that the equipment is provided by rescue services; and
 - (I) Any other equipment necessary for safe entry into and rescue from permit spaces.
- (5) Evaluate permit space conditions as follows when entry operations are conducted:
- (A) Test conditions in the permit space to determine if acceptable entry conditions exist before entry is authorized to begin, except that, if isolation of the space is infeasible because the space is large or is part of a continuous system (such as a sewer), pre-entry testing shall be performed to the extent feasible before entry is authorized and, if entry is authorized, entry conditions shall be continuously monitored in the areas where authorized entrants are working;
 - (B) Test or monitor the permit space as necessary to determine if acceptable entry conditions are being maintained during the course of entry operations, and
 - (C) When testing for atmospheric hazards, test first for oxygen, then for combustible gases and vapors, and then for toxic gases and vapors.

- (D) Provide each authorized entrant or that employee's authorized representative an opportunity to observe the pre-entry and any subsequent testing or monitoring of permit spaces;
- (E) Reevaluate the permit space in the presence of any authorized entrant or that employee's authorized representative who requests that the employer conduct such reevaluation because the entrant or representative has reason to believe that the evaluation of that space may not have been adequate;
- (F) Immediately provide each authorized entrant or that employee's authorized representative with the results of any testing conducted in accord with subsection (d).

Note: Atmospheric testing conducted in accordance with Appendix B would be considered as satisfying the requirements of this subsection. For permit space operations in sewers, atmospheric testing conducted in accordance with Appendix B, as supplemented by Appendix E, would be considered as satisfying the requirements of this subsection,

- (6) Provide at least one attendant outside the permit space into which entry is authorized for the duration of entry operations;

Note: Attendants may be assigned to monitor more than one permit space provided the duties described in subsection (i) can be effectively performed for each permit space that is monitored. Likewise, attendants may be stationed at any location outside the permit space to be monitored as long as the duties described in subsection (i) can be effectively performed for each permit space that is monitored.

- (7) If multiple spaces are to be monitored by a single attendant, include in the permit program the means and procedures to enable the attendant to respond to an emergency affecting one or more of the permit spaces being monitored without distraction from the attendant's responsibilities under subsection (i);

- (8) Designate the persons who are to have active roles (as, for example, authorized entrants, attendants, entry supervisors, or persons who test or monitor the atmosphere in a permit space) in entry operations, identify the duties of each such employee, and provide each such employee with the training required by subsection (g);

- (9) Develop and implement procedures for rescuing entrants from permit spaces, for providing necessary emergency services to rescued employees, for summoning additional rescue and emergency services, and for preventing unauthorized personnel from attempting a rescue;

- (10) Develop and implement a system for the preparation, issuance, use, and cancellation of entry permits as required by this section;

- (11) Develop and implement procedures to coordinate entry operations when employees of more than one employer are working simultaneously as authorized entrants in a permit space, so that employees of one employer do not endanger the employees of any other employer. If the requirements of sections 5158 or 8355 apply to one or more of the other employers, then the procedures shall also ensure coordination with those employers, so as not to endanger any exposed employees;

- (12) Develop and implement procedures (such as closing off a permit space and canceling the permit) necessary for concluding the entry after entry operations have been completed;

- (13) Review entry operations when the employer has reason to believe that the measures taken under the permit space program may not protect employees and revise the program to correct deficiencies found to exist before subsequent entries are authorized; and

Note: Examples of circumstances requiring the review of the permit space program are: any unauthorized entry of a permit space, the detection of a permit space hazard not covered by the permit, the detection of a condition prohibited by the permit, the occurrence of an injury or near-miss during entry, a change in the use or configuration of a permit space, and employee complaints about the effectiveness of the program.

- (14) Review the permit space program, using the canceled permits retained under subsection (e)(6) within 1 year after each entry and revise the program as necessary, to ensure that employees participating in entry operations are

protected from permit space hazards.

Note: Employers may perform a single annual review covering all entries performed during a 12-month period. If no entry is performed during a 12-month period, no review is necessary.

Appendix C presents examples of permit space programs that are considered to comply with the requirements of subsection (d).

(e) Permit system.

- (1) Before entry is authorized, the employer shall document the completion of measures required by subsection (d)(3) by preparing an entry permit.

Note: Appendix D presents examples of permits whose elements are considered to comply with the requirements of this section.

- (2) Before entry begins, the entry supervisor identified on the permit shall sign the entry permit to authorize entry.
 - (3) The completed permit shall be made available at the time of entry to all authorized entrants or their authorized representatives, by posting it at the entry portal or by any other equally effective means, so that the entrants can confirm that pre-entry preparations have been completed.
 - (4) The duration of the permit may not exceed the time required to complete the assigned task of job identified on the permit in accordance with subsection (f)(2).
 - (5) The entry supervisor shall terminate entry and cancel the entry permit when: (A) The entry operations covered by the entry permit have been completed; or (B) A condition that is not allowed under the entry permit arises in or near the permit space.
 - (6) The employer shall retain each canceled entry permit for at least 1 year to facilitate the review of the permit space program required by subsection (d) (14). Any problems encountered during an entry operation shall be noted on the pertinent permit so that appropriate revisions to the permit space program can be made.
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(f) Entry permit. The entry permit that documents compliance with this section and authorizes entry to a permit space shall identify:

- (1) The permit space to be entered;
 - (2) The purpose of the entry;
 - (3) The date and the authorized duration of the entry permit;
 - (4) The authorized entrants within the permit space, by name or by such other means (for example, through the use of rosters or tracking systems) as will enable the attendant to determine quickly and accurately, for the duration of the permit, which authorized entrants are inside the permit space;
-

Note: This requirement may be met by inserting a reference on the entry permit as to the means used, such as roster or tracking systems, to keep track of the authorized entrants within the permit space.

- (5) The personnel, by name, currently serving as attendants;
- (6) The individual, by name, currently serving as entry supervisor, with a space for the signature or initials of the entry supervisor who originally authorized entry;
- (7) The hazards of the permit space to be entered;
- (8) The measures used to isolate the permit space and to eliminate or control permit space hazards before entry;

Note: Those measures can include the lockout or tagging of equipment and procedures for purging, inerting, ventilating, and flushing permit spaces.

- (9) The acceptable entry conditions;
- (10) The results of initial and periodic tests performed under subsection (d)(5) accompanied by the names or initials of the testers and by an indication of when the tests were performed;
- (11) The rescue and emergency services that can be provided on-site and additional service that can be summoned and the means such as the equipment to use and the numbers to call) for summoning those services;
- (12) The communication procedures used by authorized entrants and attendants to maintain contact during the entry;
- (13) Equipment, such as personal protective equipment, testing equipment, communications equipment, alarm systems, and rescue equipment, to be provided for compliance with this section;
- (14) Any other information whose inclusion is necessary, given the circumstances of the particular confined space, in order to ensure employee safety, and
- (15) Any additional permits, such as for hot work, that have been issued to authorize work in the permit space.

(g) Training.

(1) The employer shall provide training so that all employees whose work is regulated by this section acquire the understanding, knowledge, and skills necessary for the safe performance of the duties assigned under this section.

(2) Training shall be provided to each affected employee:

- (A) Before the employee is first assigned duties under this section;
- (B) Before there is a change in assigned duties;

- (C) Whenever there is a change in permit space operations that presents a hazard about which an employee has not previously been trained;
- (D) Whenever the employer has reason to believe either that there are deviations from the permit space entry procedures required by subsection (d)(3) or that there are inadequacies in the employee's knowledge or use of these procedures.

(3) The training shall establish employee proficiency in the duties required by this section and shall introduce new or revised procedures, as necessary, for compliance with this section.

(4) The employer shall certify that the training required by subsections (g)(1) through (g)(3) has been accomplished. The certification shall contain each employee's name, the signatures or initials of the trainers, and the dates of training. The certification shall be available for inspection by employees and their authorized representatives.

(h) Duties of authorized entrants. The employer shall ensure that all authorized entrants:

(1) Know the hazards that may be faced during entry, including information on the mode, signs or symptoms, and consequences of the exposure;

(2) Properly use equipment as required by subsection (d)(4);

(3) Communicate with the attendant as necessary to enable the attendant to monitor entrant status and to enable the attendant to alert entrants of the need to evacuate the space as required by subsection (i)(6);

(4) Alert the attendant whenever:

- (A) The entrant recognizes any warning sign or symptom of exposure to a dangerous situation, or
- (B) The entrant detects a prohibited condition; and

(5) Exit from the permit space as quickly as possible whenever:

- (A) An order to evacuate is given by the attendant or the entry supervisor,
- (B) The entrant recognizes any warning sign or symptom of exposure to a dangerous situation,
- (C) The entrant detects a prohibited condition, or
- (D) An evacuation alarm is activated.

(i) Duties of attendants. The employer shall ensure that each attendant:

(1) Knows the hazards that may be faced during entry, including information on the mode, signs or symptoms, and consequences of the exposure;

(2) Is aware of possible behavioral effects of hazard exposure in authorized entrants;

(3) Continuously maintains an accurate count of authorized entrants in the permit space and ensures that the means used to identify authorized entrants under subsection (f)(4) accurately identifies who is in the permit space;

(4) Remains outside the permit space during entry operations until relieved by another attendant;

Note: When the employer's permit entry program allows attendant entry for rescue, attendants may enter a permit space to attempt a rescue if they have been trained and equipped for rescue operations as required by subsection (k)(1) and if they have been relieved as required by subsection (i)(4).

(5) Communicates with authorized entrants as necessary to monitor entrant status and to alert entrants of the need to evacuate the space under subsection (i)(6);

(6) Monitors activities inside and outside the space to determine if it is safe for entrants to remain in the space and orders the authorized entrants to evacuate the permit space immediately under any of the following conditions;

- (A) If the attendant detects a prohibited condition;
- (B) If the attendant detects the behavioral effects of hazards exposure in an authorized entrant;
- (C) If the attendant detects a situation outside the space that could endanger the authorized entrants; or
- (D) If the attendant cannot effectively and safely perform all the duties required under subsection (i);

(7) Initiate on-site rescue procedures and, if necessary, summon additional rescue and other emergency services as soon as the attendant determines that authorized entrants may need assistance to escape from permit space hazards;

(7) Takes the following actions when unauthorized persons' approach or enter a permit space while entry is underway:

- (A) Warn the unauthorized persons that they must stay away from the permit space;
- (B) Advise the unauthorized persons that they must exit immediately if they have entered the permit space; and
- (C) Inform the authorized entrants and the entry supervisor if unauthorized persons have entered the permit space;

(9) Performs non-entry rescues or other rescue services as part of the employer's on-site rescue procedure; and

(10) Performs no duties that might interfere with the attendant's primary duty to monitor and protect the authorized entrants.

(j) Duties of entry supervisors. The employer shall ensure that each entry supervisor:

(1) Knows the hazards that may be faced during entry, including information on the mode, signs or symptoms, and consequences of the exposure;

(2) Verifies, by checking that the appropriate entries have been made on the permit, that all tests specified by the permit have been conducted and that all procedures and equipment specified by the permit are in place before endorsing the permit and allowing entry to begin;

(3) Terminates the entry and cancels the permit as required by subsection (e)(5); (4) Verifies that rescue services are available and that the means for summoning additional services are operable;

(5) Removes unauthorized individuals who enter or who attempt to enter the permit space during entry operations; and

(6) Determines, whenever responsibility for a permit space entry operation is transferred and at intervals dictated by the hazards and operations performed within the space, that entry operations remain consistent with terms of the entry permit and that acceptable entry conditions are maintained.

(k) Rescue and emergency services. The employer shall ensure that at least one standby person at the site is trained and immediately available to perform rescue and emergency services.

(1) The following requirements apply to employers who have employees enter permit spaces to perform rescue services.

- (A) The employer shall ensure that each member of the rescue service is provided with, and is trained to use properly, the personal protective equipment and rescue equipment necessary for making rescues from permit spaces.
- (B) Each member of the rescue service shall be trained to perform the assigned rescue duties. Each member of the rescue service shall also receive the training required of authorized entrants under subsections (g) and (h).
- (C) Each member of the rescue service shall practice making permit space rescues at least once every 12 months, by means of simulated rescue operations in which they remove dummies, manikins, or actual persons from the actual permit spaces or from representative permit spaces. Representative permit spaces shall, with respect to opening size, configuration, and accessibility, simulate the types of permit spaces from which rescue is to be performed.
- (D) Each member of the rescue service shall be trained in basic first-aid and in cardiopulmonary resuscitation (CPR). At least one member of the rescue service holding current certification in first aid and in CPR shall be available.

(2) When an employer (host employer) arranges to have persons other than the host employer's employees perform permit space rescue, the host employer shall:

- (A) Inform the rescue service of the hazards they may confront when called on to perform rescue at the host employer's facility, and
- (B) Provide the rescue service with access to all permit spaces from which rescue may be necessary so that the rescue service can develop appropriate rescue plans and practice rescue operations.

(3) To facilitate non-entry rescue, retrieval systems or methods shall be used whenever an authorized entrant enters a permit space, unless the retrieval equipment would increase the overall risk of entry or would not contribute to the rescue of the entrant. Retrieval systems shall meet the following requirements.

- (A) Each authorized entrant shall use a chest or full body harness, with a retrieval line attached at a suitable point so that when rescued, the entrant presents the smallest possible profile (for example at the center of the entrant's back near shoulder level, or above the entrant's head). Wristlets may be used in lieu of the chest or full body harness if the employer can demonstrate that the use of a chest or full body harness is infeasible or creates a greater hazard and that the use of wristlets is the safest and most effective alternative.
- (B) The other end of the retrieval line shall be attached to a mechanical device or fixed point outside the permit space in such a manner that rescue can begin as soon as the rescuer becomes aware that rescue is necessary. A mechanical device shall be available to retrieve personnel from vertical type permit spaces more than 5 feet deep.

(4) If an injured entrant is exposed to a substance for which a Material Safety Data Sheet (MSDS) or other similar written information is required to be kept at the worksite, that MSDS or written information shall be made available to the medical facility treating the exposed entrant.

(l) Employee participation.

(1) Employers shall consult with affected employees and their authorized representatives on the development and

implementation of all aspects of the permit space program required by subsection (c).

(2) Employers shall make available to affected employees and their authorized representatives all information required to be developed by this section.

(m) Appendices.

Appendices A through E serve to provide information and non-mandatory guidelines to assist employers and employees in complying with the appropriate requirements of this section.

[Appendix A](#)

[Appendix A](#) (.pdf, size=49kb)

[Appendix B](#) [Appendix C](#) [Appendix D](#) [Appendix E](#)

NOTE: Authority cited: Section 142.3, Labor Code. Reference: Section 142.3, Labor Code.

HISTORY

1. Repealer and new section filed 11-24-93; operative 12-24-93 (Register 93, No.48). For prior history, see Register 79, No. 36.
2. Editorial correction of printing error in subsections (d)(5)(C), (i)(8)(B) and (j) (Register 94, No. 29).
3. Editorial correction of subsection (k)(1)(C) (Register 97, No. 23).
4. Editorial correction of subsection (b)(3) (Register 99, No. 10).
5. Amendment of subsections (c)(5)(A)5., (c)(5)(B)8., (c)(7)(C), (e)(3) and (k)(1)(B), new subsections (c)(5)(B)9., (d)(5)(D)-(F) and (l)-(l)(2) and subsection relettering filed 7-13-99; operative 7-13-99. Submitted to OAL for printing only pursuant to Labor Code section 142.3(a)(3) (Register 99, No. 29).
6. Amendment of subsection (b)--Testing filed 3-23-2000; operative 4-22-2000 (Register 2000, No. 12).
7. Amendment of subsections (c)(2)-(c)(3), (c)(8)-(c)(8)(A) and (d)(11) filed 4-25-2001; operative 5-25-2001 (Register 2001, No. 17).

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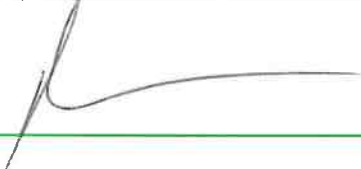
Safety Program: **Confined Space Entry Consolidated Safety Program – San Bernardino Valley College – September 2016**

Reviewed by:  Date 09/19/16
Whitney J. Fields

SBCCD Director, Safety & Risk Management

Approved by:  Date 9.24.16
Scott Stark


SBVC/Vice President Administrative Services/Business Services

Approved by:  Date 9.21.16
Diana Rodriguez
SBVC President




Safety Program Approval Form

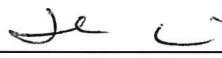
Safety Program: **Confined Space Entry Consolidated Safety Program – Crafton Hills College – September 2016**

Reviewed by:  Date 09/19/16
Whitney J. Fields

SBCCD Director, Safety & Risk Management

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