



San Bernardino Community College District

RFQ ADDENDUM

San Bernardino Community College District
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PROJECT: Request for Qualifications (“RFQ”) **ADDENDUM NUMBER: 1 (One)**
Master Services Agreement for Geotechnical Engineering Services
San Bernardino Community College District
Procurement#: CC03.3640.04

OWNER: San Bernardino Community College District **DATE OF ISSUANCE:** November 1, 2019

THIS ADDENDUM HAS BEEN PREPARED TO CLARIFY, MODIFY, DELETE, OR ADD TO THE RFQP DOCUMENTS FOR THE ABOVE REFERENCED PROJECT. THE ITEMS LISTED HEREIN SUPERSEDE DESCRIPTIONS PRIOR TO THE DATE LISTED ABOVE. ALL CONDITIONS NOT SPECIFICALLY REFERENCED HERE SHALL REMAIN THE SAME. IT IS THE OBLIGATION OF THE APPLICANTS TO MAKE SUBCONSULTANTS AWARE OF ANY ITEMS HEREIN THAT MAY AFFECT STATEMENTS OF QUALIFICATIONS AND/OR PROPOSALS.

GENERAL INFORMATION:

A. This Addendum 1 (One) confirms the due date for the submission of the RFQ is November 8, 2019, on or by 4:00 pm. The RFQ should have the correct due date of November 8, 2019 in three places: Cover page, Page 5, and Page 10.

B. In **Qualification Questionnaire**, Part A and Part B– **the following highlighted items have been changed:**

Section 2 – APPLICANT INFORMATION

2.0 Prime Applicant Firm

Insurance

Firm’s Professional Liability (E&O) Amounts:

Per Project: _____

Aggregate: _____

Financial: **DELETED**

Average Project Size, past three (3) years:

Dollar Amount _____

Square Footage _____

CHANGED TO:

Insurance

Firm’s Professional Liability (E&O) Amounts:

Per Project: _____



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Aggregate: _____

Average Project Size, past three (3) years:

Contract Fee _____

Building Footprint _____

- C. The highlighted item number 4 in **Qualification Questionnaire, Part C**, has been added:

6.2 Project Experience – 150 points available:

Submit a completed Applicant and Subconsultant History & Project Experience Form (RFQ, Attachment 3) and include with the SOQ submission.

List up to ten (10) projects that include the following components:

1. Experience with K-12 Schools and/or Higher Education facilities in California.
2. Experience with projects for Public Agencies in California.
3. Experience working on a campus while school is in session.
4. Experience working with the Division of the State Architect (DSA) and near fault experience.

D. RFCs From Proposers and District Responses thereto:

1. **Question:** Should our firm offer all services in-house and opt to not include an MBE/WBE and/or DVBE subconsultant, will our scoring be penalized?

Response:

No, scoring will not be penalized. The MBE/WBE and/or DVBE is a goal of the District and not an explicit part of the scoring system and therefore points cannot be deducted. However, exhibiting alignment with any District Goal or Board Policy is considered in the overall evaluation of the team. Applicants that have addressed the MBE/WBE businesses and Veteran Owned businesses District goal would be recognized as meeting this aspect of the selection criteria. Please note that the RFQ directs all applicants to provide a "Justification Letter" if the proposal includes less than 25% participation of MBE/WBE businesses and/or less than 10% participation of VOB, VOSB, SDVBE, and DVBE businesses on a District Project.

2. **Question:** Section 6.1 – Project Staff Experience details a table of Project Roles (Page 45). The table includes "Registered Structural Engineer," "Surveyor" and other roles that do not pertain to Geotechnical Engineering Services and also differs from the positions listed in Attachment 12 for Rates. Please confirm that this is a mistake and personnel positions should follow the Rate Table positions in Attachment 12

Response:

The Table has been modified as reflected below. Please submit resumes for the positions listed.



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Position	Available Points
Principal in Charge	0 to 40
Project Manager	0 to 40
Senior Registered Geotechnical Engineer	0 to 40
Registered Technical Engineer	0 to 40
Senior Certified Engineering Geologist	0 to 40
Engineering Geologist	0 to 40
Lab Supervisor	0 to 40
Hydrogeologist (optional)	0
Drill Rig Operator – C57 license required (optional)	0

The Table in Attachment 12 – Rates and Classifications has been modified to reflect the changes shown above.

3. **Question:** Attachment 3 – Applicant History and Project Experience Form ... Can we recreate this table on our own to include all cells listed but also provide enough space to include information like what is being requested in the Agency Contact cell and Project Description cell?

Response:

Yes, you may recreate the table as you see fit and such document will be accepted.

4. **Question:** We are just emailing to ask whether or not the chosen applicant will have to have DSA Accreditation. If the answer is yes, could the chosen applicant choose to go through the DSA inspection after award of the contract?

Response: *DSA accreditation is not required.*

5. **Question:** **SECTION 6 – APPLICANT AND SUB-CONSULTANT PERSONNEL AND PROJECT EXPERIENCE**
(Attachment 1 – Qualification Questionnaire – Part C to the RFQ) please see table below,

We are submitting a clarification request on this section because only the first 3 classifications are the purview of the geotechnical engineering firm. Should we provide specific resumes for just those three following roles? #4 -thru- #8 are not applicable to geotechnical engineering.

1. Principal in Charge
2. Project Manager and;
3. Senior Registered Engineer



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Response: *Please see response to Question No. 2.*

6. **Question:** The table in Section 6.1 at the bottom of page 45 of the PDF appears to be for the Civil Engineering RFQ. Is there a similar table for the geotechnical SOQ? I presume the roles are similar to those included on Page 63, but wanted to confirm.

Response: *Please see response to Question No. 2.*

7. **Question:** How does the District expect respondents to provide the requested information and fit it into the tiny cells of the tables provided? Please see Attachment 3 – Past Experience. For example, Agency name and address will not fit in the cell. Projects and their relevance cannot be adequately described in a short sentence. Can there be attachments to this table?

Response:

Applicants may recreate the form and/or attach documents as needed

8. **Question:** Are drilling subcontractors considered subconsultants or subcontractors? Since they are not providing professional services or engineering recommendations, they should not be held to the same qualification scrutiny as a prime consultant or even a geotechnical subconsultant and we request that drillers should be exempt from providing many of the forms the District is requesting, including Attachment Part C and Attachment Part D2.

Response:

The position for Drill Rig Operator is an optional position that that is not scored and is only there in order achieve the "Local Business – Bonus Points" if desired. Applicants are not required to submit the listed forms for this position unless the Applicant is including this role as part of the team to meet the Local Business requirements for subconsultants.

End of Addendum No. 1